

University Safety of Minors Reimbursement Request Form

Requestor:	Phone:	Email:	University Dept./Area + Charstring:
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Summary of Youth Program- Include the number of participants and years operational (Attach separate sheets if applicable)

Summary of youth program:

Summary of Safety Expense- Provide an overview of the safety request and how it connects and supports youth safety

Estimated Cost of Safety Project: _____

Reimbursement Amount Request (up to \$500): _____

If the safety project is not covered in full by the SOM reimbursement program, briefly describe where additional funding will be procured:

Eligible Expenditures

Funding expenditures must be used for goods, services, training, or similar expenses acquisition, construction, replacement, or retirement of structures that benefit the University of Minnesota in improving youth safety programming. Contact the youth safety and compliance manager with questions or concerns at loeks001@umn.edu. All funding reimbursement requests must provide accurate and timely documentation (receipts, invoices, etc) and chartstring account information before reimbursement can occur.

Authorization

Youth Program Leader Signature:	Date:
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